

St Andrew Boreham Building Project

Preliminary Project Timetable

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Following the last Project Meeting this document is a brief update on where we currently are and the provisional timetable that we are currently working towards. At this stage, because we are dependent on external sources to cover most of the costs, this is still a moving timetable and is still subject to change, but any changes will be communicated to the team. This is primarily down to when the NLHF give us the green light to prepare a full bid to them for the funding.

In terms of our current position, we are in the first phase (Pre-Planning) and there are still several actions to undertake to move to the next phase, all of which are outlined below.

Phase 1: Pre-Planning Actions	Anticipated Timeline
Work up project ideas with the National Lottery Heritage Fund to be able to submit a detailed first round bid	September to October 2022
Appoint Project Board and Project Sub-Groups	October to November 2022
Launch 'Friends of St Andrew's' Group	October to November 2022
Current target deadline for submitting a first round bid to the National Lottery Heritage Fund (Project milestone)	March 2023 (actual deadline TBC)
Current decision for NLHF first round bid (Project milestone)	June 2023 (actual date TBC)

Phase 2: Planning Actions	Anticipated Timeline
NLHF Development Phase runs during which the following actions are completed: <ul style="list-style-type: none">• Detailed design of building plans• Detailed cost analysis and contractor tendering• Faculty application• Further community consultation• Development of project activity programme• Business plan development• Additional fundraising• Securing support of partner organisations	July 2023 to September 2024
Current target deadline for submitting a second-round bid to the NLHF (Project milestone)	September 2024
Current decision for NLHF second-round bid (Project milestone)	December 2024

Phase 3: Repairs and Reordering Part One Actions	Anticipated Timeline
Repair and reordering programme runs <i>(Project milestone)</i>	January 2024 to September 2024
Activity programme funded by NLHF runs	January 2024 to December 2026
NLHF project signed off <i>(Project milestone)</i>	December 2026

Phase 4: Reordering Part Two (Toilets and Kitchen) Actions	Anticipated Timeline
Fundraising for second stage capital works	September to December 2026
Second stage of reordering runs <i>(Project milestone)</i>	January 2026 to April 2026

Please feel free to circulate this update beyond the project group, however, I suggest more streamlined update is provided with key dates as shown below:

Phase	Action	Date
1	Pre-planning and getting ready for a submission to the NLHF for funding	September 2022 to March 2023
1	NLHF first round bid submission	March 2023
1	NLHF bid decision	June 2023
2	Detailed development of capital and activity programmes including permissions, further fundraising and contractor tendering	July 2023 to September 2024
2	NLHF second round bid submission	September 2024
2	NLHF bid decision	December 2024
3	Repair and reordering part one	January 2024 to September 2024
3	Activity programme for NLHF project	January 2024 to September 2024
4	Fundraising for reordering part two	September to December 2026
4	Second stage of reordering runs	January 2026 to April 2026